

**AGENDA FOR GREENHOUSE/FLOWER BASKET MEETING  
FOR  
FEBRUARY 24/12:00 pm /@ 411 N. DIVISION ST**

**1. ATTENDANCE**

**2. INTRODUCTION OF AMERICORP VOLUNTEER...RAY SALIGA**

**3. GREENHOUSE ISSUES:**

**a) ADDRESSING CASH FLOW ISSUES/GRANT REIMBURSEMENT/  
ORDERING OF GROUND SOURCE HEAT PUMP AND GREENHOUSE KIT  
-HOW ACCOUNTING PROCEDURES WILL BE ADDRESSED  
-CASH SAVINGS ON GSHP (MarkL have you spoken to gentleman in  
Portola?)**

**b) CONSTRUCTION UPDATE(Mark L.)  
-SOLAR PANELS/INFO FRED SCHMIDT NEEDS FROM MARK FOR  
HAMILTON SOLAR**

**c) PRIORITIES TO BE ADDRESSED FOR AMERICORP VOLUNTEER:  
-GRANT SOURCING/SUBMITTAL  
-GENERATING A FLYER HANDOUT REGARDING TGP  
-UPCOMING PRESENTATION TO COLDWELL BANKER/MARCH 8 @  
9AM (DONATION)  
-POLICIES AND PROCEDURES FOR THE GREENHOUSE (Ray to  
report on what he and**

*JoAnne Skelly have discussed)*

**-MASTER GARDENER VOLUNTEER COORDINATION  
-SMALL FARM CONFERENCE MARCH 11/12 IN FALLON  
-OTHER SUGGESTIONS**

**d). UPCOMING FUNDRAISER**

**-VENUE/LOCATION/DATE—JULY 13 OR 14/PROPOSED BUDGET  
-UNDERWRITER FOR THE EVENT  
-AUCTION ITEMS...QUIRKY PLANTERS/ ALL ACTION GROUP**

**MEMBERS AND BOARD**

**MEMBERS ARE REQUESTED TO START NOW SECURING ITEMS**

**e) EDUCATIONAL COMPONENT(Michele Lewis) \* Read email  
correspondence**

**-WHERE DO WE STAND?**

**4. FLOWER BASKETS**

**-50 BASKETS INCLUDING WAITING FOR \$\$ FROM TWO SPONSORS  
-SHORTFALL DUE TO INCREASE IN PROPANE. BASKET REPAIR \$1,600  
-YARD SALE SET FOR SATURDAY MARCH \_\_\_ TO OFFSET COST IN  
ADELE'S PARKING**

**LOT... VOLUNTEERS NEEDED TO HELP**

**5. COMMENTS**

**6. NEXT MEETING MARCH 31/THURSDAY/NOON/411 N DIVISION ST**

**7 MEETING ADJOURNED**