

**MEETING MINUTES FOR GREENHOUSE/FLOWER BASKET MEETING
FOR
FEBRUARY 24, 2011 @ 411 N. DIVISION ST.**

1. IN ATTENDANCE—RAY SALIGA, MARK KORINEK, MARK LOPICCOLO, JANETTE BLOOM, JENNY SCANLAND, PAM GRABER, MICHAELA HAMMETT, AND KAREN ABOWD

2. RAY SALIGA, OUR AMERICORP VOLUNTEER, GRADUATED FROM MICHIGAN TECH, WAS INTRODUCED.

3. GREENHOUSE ISSUES WERE DISCUSSED...

a. IT WAS DECIDED THAT WE SHOULD PAY FOR THE GREENHOUSE IN FULL INCLUDING SHIPPING BY JANETTE AND JENNY SO THAT WE CAN BE REIMBURSED IN FULL FOR THE GREENHOUSE THROUGH OUR CDBG GRANT IN 2 WEEKS. KAREN HAD CONTACTED GROWERS SUPPLY TO CONFIRM THE SHIPPING AMOUNT AND DURING THE MEETING RECEIVED A CALL FROM THEM CONFIRMING THE AMOUNT WITH ESTIMATED SHIPPING AT \$27,535.15. KAREN CONFIRMED THE ORDER OVER THE PHONE AND JANETTE ISSUED THE CHECK AND MAILED IT. SHIPPING ADDRESS WAS CONFIRMED BY MARK KORINEK AS CARSON HIGH SCHOOL, 1111 N. SALIMAN RD. CC, NV 89701.

b. MARK STATED THAT WE COULD NOT PAY FOR THE GROUND SOURCE HEAT PUMP IN \$10,000 INCREMENTS BUT JANETTE FELT THAT WITH THE 2 WEEK TURNAROUND ON THE CDBG REIMBURSEMENT AND MARK L.'S STATEMENT THAT NO OTHER LARGE BILLS WERE TO COME IN DURING THAT TIME THE CASH FLOW WOULD BE FINE. MARK WAS CONCERNED ABOUT THE INCREASED COST AT \$59,840 FROM THE \$35,000 BUDGETED (DIFFERENCE OF \$24,840). MARK ASKED IF LAURA FITZSIMMONS HAD CONTRIBUTED THE BALANCE OF HER CASH MATCH AND JANETTE SAID NO THAT SOMEWHERE BETWEEN \$8-10,000 WAS LEFT TO BE CONTRIBUTED. JANETTE FELT THAT TGP WOULD BE ABLE TO HANDLE IT. MARK LATER MENTIONED THAT HE HAD FORGOTTEN TO TALK TO SIERRA AIR ABOUT OUR TAX EXEMPT STATUS AND FELT THAT WOULD MAKE A SIGNIFICANT DIFFERENCE IN THE COST OF THE GROUND SOURCE HEAT PUMP. IMPENDING GRANTS WERE BROUGHT UP IN THIS DISCUSSION AND KAREN SAID THAT IN A PHONE CONFERENCE WITH JOYCE BUCKINGHAM YESTERDAY, THE HEALTHY COMMUNITY GRANT HAD NOT BEEN DENIED BUT SHE HAD HEARD NOTHING FURTHER AS YET. KAREN READ STEV PRADERE'S EMAIL ON LEARN AND SERVE GRANTS FOR FY2012 WHICH BASICALLY ADVISED THAT THE SCHOOL DISTRICT MAY NOT KNOW WHAT FUNDS ARE AVAILABLE UNTIL THE LEGISLATIVE SESSION IS CLOSED. JENNY ASKED ABOUT THE \$7500 LEARN AND SERVE GRANT TOM KLEIN WAS

WRITING AND KAREN SAID SHE HAD NOT HEARD ANY MORE ON THAT SINCE THE 2/11/11 CORRESPONDENCE FROM MICHELE LEWIS.

c. MARK L. DISCUSSED CONSTRUCTION PROGRESS. GROUND WORK WAS TABLED FOR THE MOMENT DUE TO SNOW BUT SIGNIFICANT PROGRESS HAD BEEN MADE BY F & P CONSTRUCTION. HE STATED WE NEEDED SNOW MELT AND A WEEK TO DRY OUT TO RESUME CONSTRUCTION.

d. KAREN ASKED MARK IF HE HAD GOTTEN FRED SCHMIDT THE CALCS HE NEEDED FOR CHAD AT HAMILTON SOLAR TO GET OUR SOLAR ARRAY ORDERED. HE HAD NOT BUT RAY SALIGA OFFERED TO ASSIST IN THAT PROCESS WHICH NEEDED TO BE DONE IMMEDIATELY FOR THE ORDER TO GO IN NEXT WEEK.

e. PRIORITIES WERE ADDRESSED AS TO RAY'S DUTIES TO HELP TGP. RAY OUTLINED WHAT HE HAD UNDERTAKEN UNDER THE GUIDANCE OF JOANNE SKELLY. HE HAD GENERATED AN EXTENSIVE TO DO LIST, BEEN RESEARCHING GRANT OPPORTUNITIES, DEVELOPED A TABLE OF CONTENTS FOR THE GREENHOUSE POLICIES AND PROCEDURES LIST JOANNE HAD DONE, GENERATED AN INFORMATIONAL FLYER FOR TGP AS A HANDOUT, AND WAS RESEARCHING THE WATER QUALITY AT THE GREENHOUSE SITE. JANETTE SAID HE COULD TALK TO JOANNE SKELLY ABOUT HAVING THE WATER TESTES. HE DISCUSSED WITH MARK L THE POSSIBILITY OF NEEDING A DISTILLATION FILTRATION SYSTEM WHICH WOULD REQUIRE LOTS OF ENERGY. MARK ENCOURAGED HIM TO TEST THE WATER AND THEN IT COULD BE ADDRESSED. JANETTE ASKED THAT RAY WORK ON AN UPDATE OF THE BUSINESS PLAN AND KAREN ASKED THAT RAY LOOK AT THE BEST WAY FOR FOLKS TO DONATE THROUGH OUR WEBSITE AND ALSO TO FIND THE MOST RELIABLE AND COST EFFICIENT WAY TO SELL TICKETS FOR OUR UPCOMING CONCERT/FUNDRAISER. KAREN ALSO SAID THAT RAY DURING THE SUMMER WOULD NEED TO COORDINATE THE VOLUNTEERS LIST MONTHLY FOR THE SCHOOL DISTRICT AND GET THAT LIST TO THEM. MICHAELA REMINDED EVERYONE THAT THE MASTER GARDENERS WOULD NEED TO BE FINGERPRINTED AND MARK K SAID THEY JUST NEEDED TO GO TO THE SCHOOL DISTRICT OFFICE TO HAVE THAT DONE.

f. KAREN ADDRESSED JOANNE SKELLY'S QUESTION OF PHONE LINE AND INTERNET ACCESS @ TGP OFFICE. JENNY SUGGESTED ETHER STICKS FOR WI-FI ACCESS. MARK SAID HE WOULD RUN A PUC LINE TO THE POWER POLE TO ACCOMMODATE FUTURE NEED.

g. KAREN MENTIONED THE FARM CONFERENCE AND JANETTE SAID TGP WOULD PAY FOR RAY TO GO BUT HE NEEDED TO REGISTER TODAY FOR THE EARLY BIRD DISCOUNT. HE SAID HE WOULD MAKE THAT HAPPEN.

h. KAREN TALKED ABOUT THE UPCOMING FUNDRAISER. JANETTE HAD SUGGESTED TGP HAVE A CORPORATE SPONSOR UNDERWRITE THE BAND AND LAURA FITZSIMMONS MADE THE CONTACT WITH

STEPHANIE TYLER-JACKSON OF ATT. A CONFERENCE CALL WAS SET UP FOR 2/25/11 WITH STEPHANIE TO SEE HOW THE CORPORATE SPONSOR IDEA WORKS THROUGH ATT. THE CONCERT IS SLATED FOR JULY 13 OR 14. KAREN STRESSED THAT THE ENTIRE ACTION GROUP NEEDED TO WORK ON OBTAINING AUCTION ITEMS. SO FAR A QUILT, JEWELRY, AN ELDORADO GIFT CERTIFICATE, & FUN LAMPS WERE PROMISED. QUIRKY PERSONALITY PLANTERS WOULD BE THE THEME OF ADDITIONAL AUCTION ITEMS. RAY ASKED IF ITEMS WERE TO BE PURCHASED OR DONATED. KAREN SAID DONATED. HE SUGGESTED CRAIG'S LIST TO FIND UNUSUAL ITEMS TO MAKE INTO PLANTERS.

i. KAREN ASKED PAM GRABER TO THINK ABOUT DONOR OPPORTUNITIES FOR TGP. SHE PROMISED TO EMAIL SOME THOUGHTS TO PAM IN THAT REGARD. KAREN ALSO ASKED IF GRINDINGS COULD BE USED AS TEMPORARY WALKWAYS IN THE GREENHOUSE TO BE REPLACED BY PAVERS WITH DONORS NAMES. MARK L SAID THAT COULD BE DONE IN 4' INCREMENTS AS INSCRIBED PAVERS WERE ACCUMULATED. JENNY SAID THE SAME COULD BE DONE ON THE OUTSIDE GROUNDS.

j. RAY BROUGHT UP RECAPTURING WATER IN SOME SORT OF RESERVOIRS BELOW THE TABLES INSIDE THE GREENHOUSE AS VALUABLE NUTRIENTS COULD BE RECYCLED IN WATERING OTHER AREAS. MARK L SAID THAT COULD BE DONE SIMPLY WITH HOW THE TABLES WERE DESIGNED. KAREN STATED THAT WE WOULD BE WORKING WITH THE VETERANS AND MARK OFARELL OF HUNGRY MOTHER ORGANICS ON THESE DESIGNS AS WELL AS RAISED PLANTERS OUTSIDE AS WELL AS COORDINATING WITH RAY ON THIS.

4. FLOWER BASKET SPONSORS WERE FIRM AT 50 KAREN STATED. FUNDING WAS SHORT \$1,600 BECAUSE OF INCREASED PROPANE COSTS AND BASKET REPAIR. CONSEQUENTLY A YARD SLAE WOULD BE HELD APRIL 9 IN ADELE'S PARKING LOT TO FUND THE SHORTFALL FROM 8AM TO 1 PM. VOLUNTEERS WOULD ARRIVE @ 6 AM TO SET UP. MICHAELA, RAY, JENNY AND KAREN VOLUNTEERED. KAREN SAID SHE WOULD POST IT ON THE NEVADA APPEAL CALENDAR AND RAY WOULD GENERATE A FLYER THAT MICHAELA WOULD MASS EMAIL OUT TO ADVERTISE THE SALE. JENNY SUGGESTED THE UNSOLD ITEMS BE DONATED TO BIG BROTHERS BIG SISTERS AND SHE WOULD CONTACT THEM ACCORDINGLY.

5. ON FURTHER COMMENTS KAREN READ TO THE GROUP ABOUT THE CYCLING EVENT SEPT 18 THROUGH EDIBLE RENO TAHOE MAGAZINE

6. NEXT MEETING WAS SCHEDULED FOR MARCH 31/THURSDAY/NOON/@ 411N DIVISION ST.

7. MEETING WAS ADJOURNED @ 1:00.