

The Greenhouse Project Action Group Meeting Minutes

Thursday May 25, 2017

411 N Division St

2:30-4:00 PM

1. In Attendance—Karen Abowd, Janette Bloom, Robin grabber, Millie Karol, Richard Kale, and Karel Ancona
2. Brenda was not present for the Treasurer's report but Karen reported that the second Plant Sale proceeds were \$5,500 and with the over \$2,000 from the first plant sale a very successful event. Janette reiterated that Cory needs to get receipts to her promptly and Millie volunteered to pick up receipts from Cory once a week and get to Janette or enter herself on the Quick Books Receipt program.
3. Karen reported on the meeting with Parks and Rec and Casinelli Landscaping regarding the Flower Baskets. They would be installed Monday June 4. Parks and Rec along with Casinelli would participate in the install/ Parks and Rec would definitely oversee the process. Casinelli would maintain communication with Karen and Parks and Rec. Karen reiterated this would not be flower basket care by committee. Parks and Rec made it clear that in the hot months of triple digits baskets would need watering twice per day. The new baskets TGP purchased require less watering. Cory provided a written document of all care instructions for the flower baskets and gave copies to Parks and rec and Casinelli.
4. The 2017 Concert Under the Stars update was presented. Janette had gotten in contact with Roger Kirkland wh was working with his boss on a proposal for our credit card expanded capabilities. Janette will purchase 3 new cell phones. She also commented that otherwise First Independent Bank is interested in providing TGP that credit card service. Janette had given John Procaccini the ATM contact to coordinate on needs at the event. Karen reviewed the timeline for volunteers that she had reviewed with John Procaccini over the phone. Karen had verified with June James that adult probation could leave the site to help load fencing on Monday July 10 and take down fencing July 13 and return to storage. Heavy lifting is involved so strong folks are needed. Millie would check with Harley Davidson Financial Financial volunteers. Noone would work the concert unless they attend a mandatory volunteer training meeting at 4PM Tuesday July 11. Karen would discuss signage needs with Lindsay. 236 tickets were sold with 864 left and the push with the ad campaigns was on. It was decided to do an added push with KTHX for and additional \$500. Karen would inform Brenda and Charlie that chair delivery to the BAC would be 11am Tuesday July 11.
5. Plant Sale wrap up was unanimous that though a successful sale the FFA students were non helpful and lacking direction. All else was good but the site needs to be more pristen in appearance next time. Filling out price slips for cashiers was very helpful and having Full Circle Compost, the Bag Laydeez and the Monarch Society was a plus. Karen commented that next time she would bring small handbills for the concert to hand out.
6. Cory submitted a written Greenhouse Managers update. He stated that David Ruf from Greenhouse Garden center would sell 50 of TGP tomato plants at his final weekend of "Tomatomania". CSA spots were still available. The Farmers Market dates would be 6/10, 6/24, 7/8, 7/22, 8/5, and 8/19. Cory was seeking volunteers for those dates and would work with the

Americorps as well. All Americorp positions were filled: Kyla Sercy9CHS student), McKenna Wickware (CHS student), Andrew Johnson9taking a break from WNC) and Nani Ramirez (UNR student). Will Pierz is the new assistant manager. Todd Minto's last day is May 31. Karen and Cory accepted a \$1,000 donation from City national Bank and would be in a commercial for Carson City Toyota representing TGP as recipients of past and present donations from Toyota.

7. Charlie was absent for the FFA update
8. Lindsay was absent for the Carson City Fair update
9. Next meeting date was set for June 29, 2017...2:30 PM...411 N Division St
10. Meeting was adjourned at 4PM