

The Greenhouse Project Action Group Meeting Minutes

Thursday May 31, 2018

411 North Division St

2:30 -3:45 PM

1. In Attendance—Karen Abowd, Arnold Carbone, Cory King, Millie Karol, Robin Graber, Cheryl Rotter, JoAnne Skelly, Janette Bloom, June James
2. Treasurer's report was given by Janette Bloom. Plant sale proceeds for the 2 sales were \$7,827 total with \$7,115 net proceeds to date. The most ever!!! Kudos to Cory and his team. The receipt process was also discussed for Will and Cory per the accountant's direction. More description on what is purchased for what projects essential to determine future budgets.
3. Plant Sale discussion ensued on what worked and did not. Having students do totalled receipts was helpful for cashiers. Artistic seed packages by Karen Brier and students were great but needed better recognition signage. Directional signage to the event was terrific. Pricing could be clearer. A set up with an "L" so kids can add up tickets and folks can move immediately to cashier. Perhaps use the bus lot for more vendors. Set up a tent next year perhaps manned by Cooperative Extension or Americorp with planting guides and "how to" directions. Plant more petunias!!!! Set up cashier at end of handicap ramp and make more accessible. Barrier off the permaculture area. Do better inventory control and plant 10% less tomatoes and peppers and plant more herbs. Keep better inventory on t-shirt/hat sales.
4. Flower basket install would be Monday June 4 at 8 am. Karen directed Cory to coordinate with Parks and Rec (Dan Kastens) and John Cassinelli. Signs would be delivered to Parks and Rec on Friday. Parks and Rec would purchase the rivets and bill TGP. DBA still had not confirmed if they would donate to the cause though Sue Jones was working on that aspect.
5. Concert Under the Stars hot topics were many.....TGP paddles would be used for the auction and 3 per table for fans; Cheryl Rotter would get 12 cocktail trays for servers, 14 plastic water jugs and note pads for servers plus do center pieces; Howard had ordered pinch cups for wine/water; Janette would check on Christmas lights at Laura's; Cory ordered the t-shirts for the servers with sponsors names; Karen to confirm with Charlie Mann FFA help selling raffle tickets with a tablet as the prize for the winner who sells the most; Cheryl is doing a banner sign 20'x 30" with Sign Pro at a cost of \$180; Karen will see if NATC has a sponsor banner and all other sponsors supply their banners; Recycling was discussed but has never worked in the past. Cheryl was checking on lids with wholes cut in them for cans; Millie would get volunteers for Tuesday set up for fencing and astro turf layout and June would get some adult probation. Suggestion was made that perhaps John's security team sign off on adult probationers work the night of the event but Karen pointed out that someone would need to give them direction that night as to what they needed to do. **MANDATORY TRAINING FOR ALL VOLUNTEERS TUESDAY JULY 10 @ 4PM SHARP!!!** Millie confirmed 8 am take down crew with HDFS volunteers on July 12. 25% of regular tickets sold and the push was on through Karel's media contacts and Karen had done the Sam Shad show. Banner ad was running on Carson Now and the theater ads on Fridays. Banner slated to go over Carson St. Karen and Karel needed the verbiage for all live auction items.
6. Cory gave the greenhouse manager's update and shared the attached spread sheet generated by Richard Strasburg on produce donations and monetary value. At the CHS site the misting

system was being finished, soil pile would be moved, the 3rd hoop house would be built, and every other week TGP would beat the Farmers market from 8:30 AM -1 PM. Karen would order the smaller stickers at Vital Signs that include our website. Volunteer Days are successful and Cory will put message out.... all@carsoncity.org for volunteers to help at the market. Pick your own flowers Fridays will be in the mornings and Cory would post on Facebook and Instagram.

- 7 Cory gave the assistant manager's report. Trail Day would be at 8 AM on June 2 at the CTH Foothill Garden. Raised beds were going in outside, site work being done for flooding and windbreaks and the thermostat had to be fixed at a \$500 cost.
- 8 Karen shared the recognition plaque from the FFA banquet for TGP and advised that completion jackets for FFA landscape completion had TGP logo on the back. Cory had been recognized also as an honorary FFA member.
- 9 Arnold informed the group of the discussion with the school representatives which was very productive and Karen was working forward with Yette De Luca, the work based learning coordinator on the community garden concept. The garden Club concept Cory proposed for students not being able to fit FFA in their schedule was well received as was the idea of the senior project aspect for 2 students for the community garden and a stipend recipient to be in charge through the summer whom Charlie Mann would nominate. Follow-up meetings would happen with the various departments and Arnold would work with Cory and Will on that. Quarterly meetings with Cory and Charlie about working smart together.
- 10 Americorp bricks have shipped and a second load coming. Karen instructed Cory to work with Mark Lobsinger's class coordinating the site plan with the install.
- 11 Just another reminder of the Wellness Trail dedication at the Foothill Garden June 2 at 8 AM.
- 12 Next meeting scheduled for Thursday June 28 @ 2:30 pm at 411 N Division St.
- 13 Meeting adjourned at 3:45pm.

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	308.50	44%	\$867.34	38%
FISH	120.36	17%	\$450.45	20%
Circles	134.31	19%	\$401.94	18%
Salvation Army	0.00	0%	\$0.00	0%
Do Drop Inn	0.00	0%	\$0.00	0%
Food for Thought	0.00	0%	\$0.00	0%
MOW	57.44	8%	\$226.33	10%
CHS Culinary	28.93	4%	\$124.28	5%
Boys and Girls Club	0.00	0%	\$0.00	0%
EVCH	50.20	7%	\$191.59	8%
Harvest Dinner	0.00	0%	\$0.00	0%
TOTAL DONATIONS	699.74	100%	\$2,261.94	100%

Carson Tahoe

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
MOW	57.44	53%	\$226.33	54%
EVCH	50.20	47%	\$191.59	46%
TOTAL CARSON TAHOE	107.64	100%	\$417.92	100%
% OF TOTAL DONATIONS	15%		18%	

Greenhouse Project

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	308.50	52%	\$867.34	47%
FISH	120.36	20%	\$450.45	24%
Circles	134.31	23%	\$401.94	22%
Salvation Army	0.00	0%		
Do Drop Inn	0.00	0%		
Food for Thought	0.00	0%		
CHS Culinary	28.93	5%	\$124.28	7%
Boys and Girls Club	0.00	0%		
Harvest Dinner	0.00	0%		
TOTAL GREENHOUSE	592.10	100%	\$1,844.01	100%
% OF TOTAL DONATIONS	85%		82%	

