

The Greenhouse Project Action Group Meeting Minutes

10/25/18

411 N Division St

2:30-3:30 PM

1. In Attendance—Karen Abowd, Cheryl Rotter, Millie Karol, Arnold Carbone, Cory King, Josh Bahn, JoAnne Skelly, Andie Pali, Janette Bloom, Summer Grandy, Hazel Lyon, Jon Ruitter, Will Pierz, Karel Ancona.
2. Discussion on delegation of duties that Interim Executive Director had volunteered for and cannot do because of personal health issues was productive and the following will take on specific tasks;
 - assist Cory and Will with video needs for the Harvest Dinner—Candi Ruf and Charlie Mann and equipment will come from CTE.
 - sell raffle tickets—Sommer and Will
 - Facebook promo of Harvest Dinner and Facebook posts going forward—Cory/greenhouse activities; Amanda/flower basket promo and will coordinate with Arnold/Len; Arnold & Len/harvest Dinner thank you
 - Assisting Millie with app help for the Nov/Dec newsletter—JoAnne
 - Flower Basket spreadsheet updates for 2019—Cheryl and Janette will get info to her
 - video of TGP to send to potential performers for 2019 Concert Under the Stars—Karel, Sommer and Kippie
 - Website—Len will resume charge with Arnold's direction and Amanda will transition into; JoAnne's articles she will forward to Arnold to be posted on the website.
 - efficiency analysis was completed by Karen Brier for Cory and Wills needs
 - volunteer outreach—Millie
3. Harvest Dinner is sold out!! Janette said there are plenty of raffle tickets upstairs for the event.
 - Karen A would direct folks to their seats and Jo would direct folks from the end of the bar.
 - Brenda/Tara will handle tickets for will call and check folks off at door.
 - Karen A and Janette—Angel Donor match
 - Jo, June James, Karen A and Cheryl would do setup with Cheryl doing envelopes for watering For flower baskets.
 - Will would do intro presentation
 - Auction...Cheryl/art glass; Karel/burner mobile progressive dinner; Robin Graber/rolfing package;
 - Raffle—Amanda and Will
 - Karel had done an exceptional job on promo and her article in the NV Appeal sold out the remaining tickets. Candi would get the video equipment from CTE. Culinary students will arrive at

5pm with their jackets. Kippie will take photos and Karel will do a thank you in the paper. Charlie Mann's students will do the flowers and sell them and speak about FFA.

4. Cory gave the Greenhouse Manager's update info not included in the BOD meeting the night before. He provided a produce donation sheet to date included as an attachment. He is having Greenhouse Management students regularly and Plant Science students are concentrated on certain weeks in the greenhouse. Culinary are getting produce donations including tomatoes, kale and arugula. Cory will work on posting hours for visitors. JoAnne suggested shutting the gate when it is not convenient for staff to deal with visitors. Karen A asked that one bathroom be made ADA accessible and encouraged better communication with para-pros.

5. Will reported on items not discussed at the BOD meeting the night previous. This upcoming year will be crop focused to include 50-60% tomatoes and filling in with peppers, cukes, melons. No root veggies in the hoop house and more kale, bokchoy and greens. 515#'s of produce donated total this year so far. 50#'s of potatoes are still in the ground. Will confirmed too Arnold that 11-noon is the best time for the educational series.

6. Flower basket sponsor update was given by Janette and 10 had sent in checks. Karen asked that Janette get the info to Cheryl for the spreadsheet so she can do a follow-up email and Arnold can do calls after that.

7. Karen reported that the \$10K check had arrived at Cooperative Extension and their foundation was setting up an account for the community garden. David Ruf would be mentoring Moritza for the senior project aspect of this. Cory will mentor the crop plan done by Courtney green for her senior project. Wendy Hanson of Cooperative Extension would work with Connor who was dealing with materials to be used in the garden as his senior project.

8. Under other issues it was discussed that Cory will inventory the new flower baskets and how many more will be needed. Karen suggested that we wait til sponsors commit so we know what is needed. Millie discussed the Microsoft technology grant due in the Spring and Josh Bahn said he would tackle that project.

9. Next meeting set for Thursday November 29 at 2:30 PM at 411 N Division St.

10. Meeting adjourned at 3:30 PM

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	876.35	35%	\$2,718.66	#VALUE!
FISH	570.19	23%	\$2,040.94	#VALUE!
Circles	414.49	17%	\$1,249.28	#VALUE!
Salvation Army	73.90	3%	\$0.00	#VALUE!
Do Drop Inn	0.00	0%	\$0.00	#VALUE!
Food for Thought	0.00	0%	\$0.00	#VALUE!
MOW	240.36	10%	\$876.14	#VALUE!
CHS Culinary	86.49	3%	\$214.31	#VALUE!
Boys and Girls Club	0.00	0%	\$0.00	#VALUE!
EVCH	225.94	9%	#VALUE!	#VALUE!
EVCH-GH	0.00			
MOW-GH	5.10			
Unknown	12.74			
Harvest Dinner	0.00	0%	\$0.00	#VALUE!
TOTAL DONATIONS	2,505.56	100%	#VALUE!	#VALUE!

Carson Tahoe

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
MOW	240.36	52%	\$876.14	#VALUE!
EVCH	225.94	48%	#VALUE!	#VALUE!
TOTAL CARSON TAHOE	466.30	100%	#VALUE!	#VALUE!
% OF TOTAL DONATIONS	19%		#VALUE!	

Greenhouse Project

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	876.35	42%	\$2,718.66	44%
Fish	570.19	27%	\$2,040.94	33%
Circles	414.49	20%	\$1,249.28	20%
Salvation Army	73.90	4%		
Do Drop Inn	0.00	0%		
Food for Thought	0.00	0%		
CHS Culinary	86.49	4%	\$214.31	3%
Boys and Girls Club	0.00	0%		
MOW-GH	5.10	0%		
EVCH-GH	0.00	0%		
Salvation Army	73.90			
Harvest Dinner	0.00	0%		
TOTAL GREENHOUSE	2,100.42	96%	\$6,223.19	100%
% OF TOTAL DONATIONS	84%		#VALUE!	