

The Greenhouse Project Action Group Meeting Minutes

12/27/18

411 N Division St

2:30-4:00 PM

1. In attendance—Karen Abowd, Cory King, Amanda Palmer, Millie Karol, Cheryl Rotter, Janette Bloom, Mark Korinek, Karel Ancona
2. Flower Basket sponsorship update was given. Promised and paid baskets seem to net 3 baskets left to be sponsored to get to the 72 but 8 additional baskets could be available... Karen would check with Evie Griffith who pledged for 2 and possibly more. Hannah Macintosh from Vital Signs sent in a check for 1 basket. Amanda would stop a businesses on Carson St and Curry St downtown to see if she could get those sponsored. It was determined that the signage was left up from last year.
3. The sponsored Bricks had arrived and most were already installed.
4. Amanda asked for input on Flipcause features. Karen returned a completed form to detail what she felt was needed. The trial program would start in February. Some discussion ensued on what website management would involve through Flipcause. Cost is \$75/month.
5. In Josh Bahn's absence he had sent an outline of documentation he needed for grants. Karen got input from the group on additions to TGP accomplishments and objectives and she would input that info into a document for the grant share portal. She noted she had requested from the accountant budget items requested from the outline. She had also requested bios from all board members. The group detailed all sources for interviews and past articles....Carson Now, NRDC, NV Appeal, NV Newsmakers, Edible Reno Tahoe Magazine, Reno News and Review. Cory will get dimensioned drawings in January for the outdoor classroom from Mark Lobsinger and a materials list that will get forwarded to Manhard Consulting so a budget can be formulated for grant purposes.
6. Concert Under the Stars 2019.....Karen said a list of entertainment provided by John Procaccini was being refined and that sponsorship letters would need to go out by end of January. New levels of sponsor packages would need to be formulated for that sponsor appeal. Cheryl would provide an updated email list from the Chamber. The video Americorp Sommer was working on would be submitted to John Proc by Jan 3 so he can use it for soliciting entertainment.
7. Cory provided the year end donation report attached. Close to 3200 lbs of produce donated between Green Central and Foothill Garden sites. The misting system was performing well and Cory is happy with the level of automation at the Green Central site as it reduces time for physical presence at the site for maintaining the gardens and greenhouse. Cory also reported that the students were on track for their February presentation to the CC Parks and Rec Commission and the CC BOS on the Community Garden. The AG/FFA students were actively working in their Plant Science classes selecting seeds for the upcoming Plant Sale that they will be involved in. Cory is still trying to fill the 900 hr Americorp position but has an upcoming interview. Amricorp Emma Steer starts Jan 1.
8. Will was away for the Xmas holiday but Cory reported that the class schedule for the Foothill Garden had gone out.
9. Millie provided an approved vendor list and would get taxation letters to all of them on the list.
10. The next meeting date was set for Jan 31, 2019 at 2:30 PM at 411 N Division St.
11. Meeting adjourned at 4 PM.

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	1,049.66	33%	\$3,220.19	34%
FISH	758.46	24%	\$2,568.73	27%
Circles	488.69	15%	\$1,463.82	15%
Salvation Army	73.90	2%	\$0.00	0%
Do Drop Inn	0.00	0%	\$0.00	0%
Food for Thought	0.00	0%	\$0.00	0%
MOW	433.97	14%	\$1,276.43	13%
CHS Culinary	73.64	2%	\$229.00	2%
Boys and Girls Club	0.00	0%	\$0.00	0%
EVCH	283.77	9%	\$797.23	8%
EVCH-GH	0.00			
MOW-GH	5.10			
Unknown	12.74			
Harvest Dinner	0.00	0%	\$0.00	0%
TOTAL DONATIONS	3,179.93	100%	\$9,555.39	100%

Carson Tahoe

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
MOW	433.97	60%	\$1,276.43	62%
EVCH	283.77	40%	\$797.23	38%
TOTAL CARSON TAHOE	717.74	100%	\$2,073.65	100%

% OF TOTAL DONATIONS

23%

22%

Greenhouse Project

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	1,049.66	42%	\$3,220.19	43%
Fish	758.46	30%	\$2,568.73	34%
Circles	488.69	19%	\$1,463.82	20%
Salvation Army	73.90	3%		
Do Drop Inn	0.00	0%		
Food for Thought	0.00	0%		
CHS Culinary	73.64	3%	\$229.00	3%
Boys and Girls Club	0.00	0%		
MOW-GH	5.10	0%		
EVCH-GH	0.00	0%		
Salvation Army	73.90			

Harvest Dinner	0.00	0%		
TOTAL GREENHOUSE	2,523.35	97%	\$7,481.74	100%
% OF TOTAL DONATIONS	79%		78%	