

The Greenhouse Project Action Group Meeting Minutes

Thursday 4/4/19 postponed from 3/28/19

411 N Division St

2:30-4:00 PM

1. In Attendance—Karen Abowd, Cheryl Rotter, JoAnne Skelly, Millie Karol, Amanda Palmer, Summer Grandy, Will Pierz, Cory King, Eric Desoto, Lydia Pearson, Emma Steer, Steve Sanchez, Jo Kilpatrick, Taylor Jurgan, Cat Allison, Aly Lauen, Charlie Mann
2. Vicki Crabb submitted the Treasurer's update via email as she had another commitment. Operating Fund=\$112,010.64; CTH Fund--\$77,683.59; Savings--\$49,241.36. Cory had submitted an Americorp update to Lydia and the two of them had a side conversation on how accounting should be categorized for the hours they work at each location. GTI 's payment for the Chalet tent for the concert had been received.
3. Cory provided an update on the April 13 Plant sale and emailed out a revised poster reflection all the upcoming Plant Sale dates. He circulated a volunteer sheet for the upcoming sale. Charlie Mann was able to get the Plant Sale advertised on the CHS reader board.
4. As of this date 242 tickets are sold online for the Concert Under the Stars. Karen reported there are only 22 seats left for Table on the Green. If all Chalet tent commitments are honored only 4 tents remain for sponsorship. Karen would contact June James about Juvenile and Adult probation helping with setup and take down. Millie had contacted Harley Davidson about volunteers. Robin Graber was handling getting tent servers. Cat and Aly commented on marketing strategy. Edible Reno Tahoe was interested in a story. Karen suggested a story on the bus drivers for the event. Karel Ancona would do 3 band profile stories and Terry Vance would do a "why it matters" story. Karen was interviewing with Sam Shad on Wednesday next week. Cat suggested she take a selfie of her and Sam so that can be shared. Cat also mentioned that everyone present share a story about TGP or the concert to broaden the outreach. Amanda will connect with Len and get a log-in so more prompt promotion can occur. Karen would reach out to Karel about schedule for KUNR and KTHX promo. Darla Bayer had submitted the digital info to On the Wall. Cat would get with them to change the phone number for the Table on the Green tickets because Adeles is closed due to a fire. Karen was handling infrastructure, food trucks, health permits, catering, ATM, portopoties. Karen would schedule a time at the next action group meeting for Jon Ruiter to meet out at EVGC to assess IT capabilities for the event. Cheryl was working with June James and Julie Grady on tent components for set up. Karen had received the lights ordered for the tents. Terry Roberts(Foothill Electric) was doing the tent lighting and Mark Korinek volunteered to help him. Karen was having Mark Korinek check into the school vans for band transport and Cheryl did research on renting vans if that needed to happen as a last resort. We have 3 van drivers who volunteered. The BGC vans were not available. Will and Millie volunteered to work on signage (Will) and auction fliers(Millie). Karen would inventory press badges, volunteer badges and signage needed. Jo volunteered to get 10 volunteers for seating and flaggers for auction. Karen would supply her with names of volunteers she currently had. Charlie Mann said FFA would do the raffle, and sell water, iced coffee and tea and lemonade and help with trash recycle and can emptying. JoAnne, Cory and

Will would work the raffle. A prize would be offered to FFA student who sold the most. Steve Sanchez had bars handled.

5. Cory submitted his report for the Greenhouse Mgr update in writing. See attached. He had accomplished the vent repair at the greenhouse with a scissor lift. Shade cloth was up. The parking lot water seepage issue the school district was handling with a drainage culvert. They think but are not sure that the higher water table may have affected the ground source heat pump but not damaged it. Repair was scheduled ASAP. Cory reported the heaters would not come on in the greenhouse and Carl Keller was checking on as it may have something to do with the controller.
 6. Will submitted the assistant managers report in writing . See attached.
 7. For other business Karen reported that she had met with Lucy Joyce regarding Green Central grounds. Also flower basket signage was complete and Steve and Cheryl would install.
- 8.... Next meeting on Thursday April 25 at 2:30 Pm at 411 N Division St.
8. Meeting adjourned at 4PM

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	220.68	46%	\$699.23	49%
FISH	186.00	39%	\$537.99	38%
Circles	52.41	11%	\$149.02	11%
Salvation Army	0.00	0%	\$0.00	0%
Do Drop Inn	0.00	0%	\$0.00	0%
Food for Thought	0.00	0%	\$0.00	0%
MOW	11.40	2%	\$10.51	1%
CHS Culinary	2.68	1%	\$14.90	1%
Boys and Girls Club	0.00	0%	\$0.00	0%
EVCH	4.60	1%	\$4.38	0%
EVCH-GH	0.00			
MOW-GH	0.00			
Unknown	0.00			
Harvest Dinner	0.00	0%	\$0.00	0%
TOTAL DONATIONS	477.77	100%	\$1,416.04	100%

Carson Tahoe

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
MOW	11.40	71%	\$10.51	71%
EVCH	4.60	29%	\$4.38	29%
TOTAL CARSON TAHOE	16.00	100%	\$14.89	100%

% OF TOTAL DONATIONS

3%

1%

Greenhouse Project

Agency	Total Donations by Weight	Percentage	Total Donations by Value	Percentage
Ron Wood	220.68	48%	\$699.23	50%
Fish	186.00	40%	\$537.99	38%
Circles	52.41	11%	\$149.02	11%
Salvation Army	0.00	0%		
Do Drop Inn	0.00	0%		
Food for Thought	0.00	0%		
CHS Culinary	2.68	1%	\$14.90	1%
Boys and Girls Club	0.00	0%		
MOW-GH	0.00	0%		
EVCH-GH	0.00	0%		
Salvation Army	0.00			
Harvest Dinner	0.00	0%		
TOTAL GREENHOUSE	461.77	100%	\$1,401.14	100%

% OF TOTAL DONATIONS

97%

99%

Foothill Update: First Quarter
Action Group 4/4/19

- Bee Hotel - Construction is underway. Pad graded and earthworks finished. Aggregate base and concrete go in Monday/Tuesday. Associated parties agreed that a perimeter fence was not necessary considering changes to the design of the Bee House itself (the side of the kiosk with habitat hexagons will have a small museum style barrier to prevent grabbing/touching).
- Collaboration with CCPROS continues. Last Saturday (3/29) was the first day of work on the Pollinator Garden. Site was cleared, prepped, and cover crop seed broadcast along with a select few species for the pollinators. Volunteer turnout was normal (10-15 people).
 - Our Learn to GROW workshop is this Saturday (4/6). We'll be doing a planting activity and talking primarily about the early season garden. Attendance and execution may be affected by the weather.
 - Great Basin Beekeepers will be doing an educational activity related to honeybees, Chamber of Commerce leadership group just requested to join and will be presenting on the importance of Native Pollinators, and Greenhouse Garden Center will be hosting an activity as well (although their attendance sounds like it will be weather dependant)
- Awaiting next meeting with CTH board to discuss connectivity options (internet) for the Foothill site.
- Surveys given to donation recipients have NOT been completed. Senior Center is enthusiastic, but they were lost at some point over the winter.
- Battling a new/different species of aphid that does not seem to be parasitized by our resident parasitoid wasps. Identification of the species is still uncertain which makes it challenging. I've released two additional wasp species as well as two different generalist predators and a maggot that predate aphids. Hopefully this full spectrum of predators will bring the issue back under control as I continue to try and identify the exact species.
- Rodents have started to enter the Hoophouse, but trapping has been quite effective so far this season. No sign of voles or ground squirrels yet; only mice. After trapping 6-8 last month, there have been no sightings or evidence in the past two weeks or so.
- The cats seem to be hesitant about leaving the shed, but with their enclosure being complete and temperatures reaching tolerable levels they'll be forced out after the weekend.

Action Group 4/4/19

Manager's Report

- **March/YTD Donations** – We donated a total of 149 lbs in March, and the total for 2019 is 477.77. We're maintaining our tomato crop in the greenhouse even though our space is limited for seedlings. It's a very difficult balancing act, at this point, to maintain all that is in the greenhouse right now (petunias, seedlings, tomato crop).
- **Petunia Baskets** – We are now pinching in full force! We still have a few weeks before planting them in baskets, and the plants are healthy. Pest management is probably the biggest challenge, at the moment.
- **AmeriCorps** – Now recruiting for two 450-hour positions for the summer. We'll recruit at CHS but I don't think we'll find anyone who is old enough.
- **Greenhouse and site issues** – there are a few things that have given me extra headaches in the past few weeks:
 - Greenhouse repairs and upkeep – I fixed a vent that blew off of the greenhouse in December, and I had to rent some equipment to do so.
 - We installed the shade cloth on the greenhouse after fixing the vent, and it was quite an ordeal. I'm researching other possibilities for covering and uncovering the greenhouse.
 - Parking lot water problem – It appears that the six 300-foot shafts that were drilled for our heat pump have become artesian wells. Our parking area has become saturated with ground water and water is slowly trickling out of the ground. CCSD has taken over the management of the issue and have authorized EPS to install a French drain. The issue first started in late February and is probably related to the wet weather this winter.
 - Greenhouse environmental controller – None of our heaters kicked on last night, and I'm in the middle of trouble shooting the problem. It is possible that the controller is starting to fail. I spoke with Carl Keller about it and he indicated that the timing is about right for the controller to fail and probably needs to be replaced. More trouble-shooting and research is needed before that happens.
- **Plant Sales** – Dates: April 13, May 10 and 11. See sign-up sheet if you want to get on the volunteering list.

Early Spring Plant Sale – April 13, 9:00-2:00

Volunteer Sign-up

Job list:

Plant labeling

Signage

transplanting

site clean-up

weeding

Sale set-up (Friday only)

Plant care and pest monitoring

Sale day jobs:

Inventory management (tracking)

Stocking

Assisting shoppers

cleanup (late shift)

parking/traffic management

Monday 1:00-4:00			
Tuesday 1:00-4:00			
Wednesday 9:00-Noon			
Wednesday 1:00-4:00			
Thursday 1:00-4:00			
Friday 9:00-Noon			
Friday 1:00-4:00			
Saturday 8:00-11:00			
Saturday 11:00-2:30			