

## The Greenhouse Project Action Group Meeting Minutes

8/27/20

Via Phone Conference: Participants dialed 425-436-6326; Access Code 299827

2:30 -3:45 PM

1. In Attendance—Karen Abowd, Jon Ruitter, Lisa Taylor, June James, Will Pierz, Arnold Carbone, Cory King, Charlie Mann, Jo Kilpatrick, Josh Bahn, Lucy Joyce.
2. Vicki had emailed the Treasurer's report. Bank Balances—Operating \$64,970.82; CTH \$51,810.66; Classroom 451,525.87; Savings \$49,388.52. Vicki will also follow up on any debit cards up for renewal not yet received. So far no updated application form from Alliance Bank for PPP forgiveness.
3. Outdoor classroom completion anticipated for end of Oct to early November. Material supply delays plus donated labor are contributing factors. Roof will be framed starting Sept 1 and take about 10 days. Contractor will drop off a full set of plans to Cory at GC so available for meetings with Burgarello, Sky Fiber and electrician. Jon confirmed with Cory at Karen's request to pursue IT operation upgrades for the greenhouse that provide learning opportunities for students. Cory also had met with Mark Korinek on surplus classroom furnishings from CCSD. Plenty of stackable chairs but new more slender pop up tables would be purchased by TGP for better storing and space flexibility. Cory suggested a drop down desk for Vicki or Jon's use that would allow maximum use of the space. It was decided that a video screen is what Cory would check out for best teaching tool as opposed to white boards.
4. Jan 4 Fundraiser replacing the postponed Harvest Dinner would be themed MaskurAid Dinner. Karel's brainstorm and Arnold's twist on the spelling of masquerade. Hickory Switch may be the entertainment. Karen requested a volunteer to help Jon Ruitter with the virtual aspect of online auction and angel donor match. Lucy offered to check with her connection at CTH who has experience in this and who might be interested in working with TGP on this. Karen said marketing would need to begin no later than end of October on KOLO, Evite, and TGP email list. She would start seeking course sponsors end of Sept and first week in October. An Angel Donor appeal would also be included in that marketing.
5. Jon gave the Executive Director update. He is getting quotes and logistics outline from Sky Fiber who can interface with Burgarello on security. 2 options will be suggested—either keep current system with cell based communications added or replace the current 11 yr old system with current technology. Jon requested a volunteer to coordinate the fruit gleaning effort in the coming weeks and Lucy stepped up to do so. Will would generate a flier that Cory had a template for to update. Cory would check with Healthy Trees to see if additional ladders and harvest buckets available. Jon would generate a liability waiver for all volunteers to sign. Cory would be point of contact for sign ups. Jon asked all to email him their volunteer hours and Jon submitted the produce donations to date. Form attached\*
6. Greenhouse Manager Cory King said the first week of school no students came to GC but has been in contact with Rebecca and students should be out to the greenhouse next week including greenhouse management students. He had spoken to Todd Jennings and special needs students would be out as well. Upcoming was an after school program with a virtual and actual tour of the GC site. AmeriCorps Trisha and Jessica finish their terms this week but would return

sometime in September. Cory has enough AmeriCorps for Fall once those he hired have completed their orientation with Truckee Meadows Parks. 4 out of 6 rows of tomatoes are fruiting. Good cuke crop and anticipating potatoes soon. The hoop house completion is awaiting the arrival of parts. This and next week will be the last Farmers Markets for TGP this season. Millie and Teresa picked plums along Ormsby Blvd. and Arnold donated zucchini to be included with TGP food insecure donations.

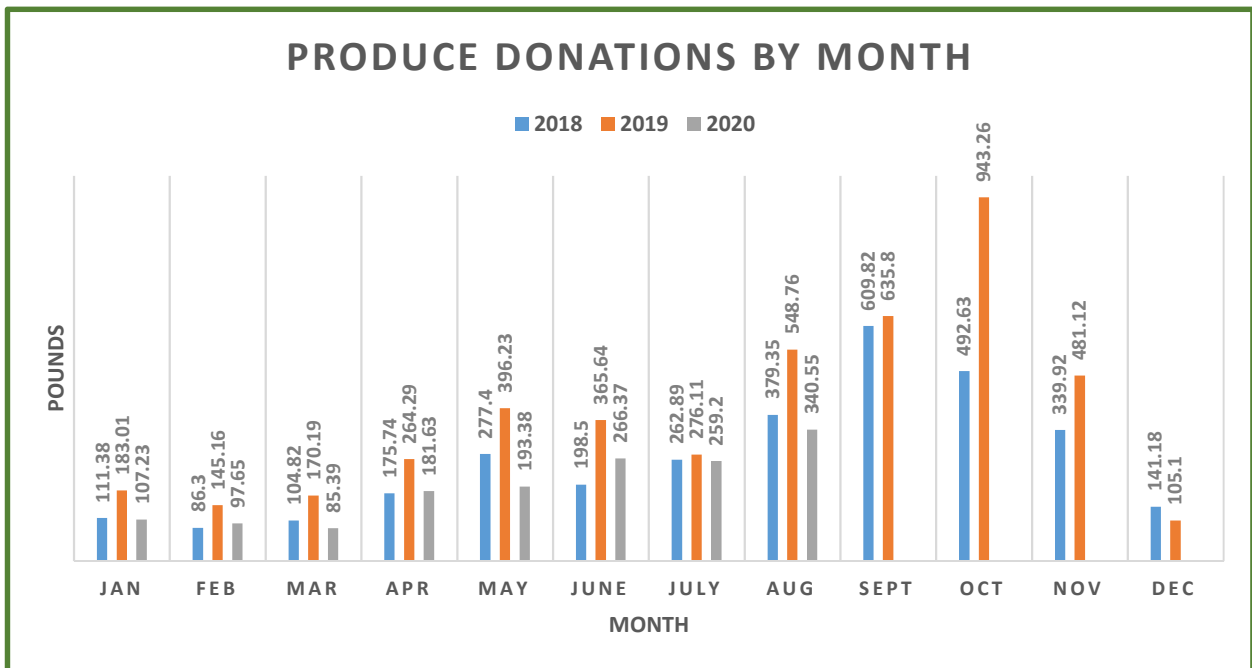
7. Assistant Manager Will Pierz said he had started digging potatoes yesterday. His first carrot crop, lettuce, greens and tomatoes were coming on strong. Will asked for volunteers once a week to help with watering. Karen said she or her husband could come out on Thursdays early mornings and Lucy volunteered to help also for a different day.
8. AG instructor Charlie Mann said the first week of school was a challenge. There was a power outage and the phone systems went down. He will see students for 1 period /week. 200 students in all enrolled in the AG program! Charlie and Rebecca is waiting for what the district will allow for FFA in terms of virtual versus hands on. The AG website for CHS is now up with great acknowledgment of TGP as an AG partner.
9. Under other issues Karen thanked Josh for all his board service and grant writing which gleaned 2 grants for TGP. She asked for action group members to put the word out to friends who might want to participate on the board in that capacity. Jon had worked out with Len some website/Facebook connection issues. Arnold would be teaching the virtual class Sept 4 on garlic. Arnold, Cory and Jon discussed the messaging about the Sept 5 Farmers Market and pricing of Arnold's donated garlic seed. Flower bouquet prices would remain the same with a discount if garlic seed and a bouquet were purchased. A growing guide would be included. Arnold would also have 40-60 pounds of acorn and butternut squash to donate for the produce to food insecure deliveries. Cory had space at GC for the squash to cure for 10-14 days. Jon would get Arnold a letter of donation at farmers Market organic produce pricing. Karen reminded that the next newsletter deadline for the Nov/Dec issue was Oct 17. Her intent was to have a short writ up about the MaskurAid Ball plus a poster for the event.
10. Next meeting is Thursday September 24 at 2:30 PM via phone.
11. Meeting adjourned at 3:45 PM.

# The Greenhouse Project

## 2020 Produce Donations

**2020 Donations by Agency**

Agency	Donations by Weight (lbs)	Percent	Value
FISH	476.66	31.1%	\$1,404.41
Ron Wood Family Resource Center	469.92	30.7%	\$1,499.96
CIRCLES	290.79	19.0%	\$858.85
Meals on Wheels	282.87	18.5%	\$1,042.01
CHS Culinary	6.86	0.4%	\$23.48
Other / AmeriCorps	4.30	0.3%	\$0.00
<b>Total (through Aug. 26, 2020)</b>	<b>1,531.40</b>	<b>100.0%</b>	<b>\$4,828.71</b>



**Total Pounds Produced by Location / Source**

Year / Location		Green Central	Foothill Garden	Donated/ Gleaned	Total
2018	Weight	2,462.19	717.74	575.61	<b>3,755.54</b>
	Percent	65.6%	19.1%	15.3%	<b>100.0%</b>
2019	Weight	2,891.39	921.64	701.64	<b>4,514.67</b>
	Percent	64.0%	20.4%	15.5%	<b>100.0%</b>
2020	Weight	1,109.39	309.82	112.19	<b>1,531.40</b>
	Percent	72.4%	20.2%	7.3%	<b>100.0%</b>