

The Greenhouse Project Action Group Meeting Minutes

Thursday September 24, 2020

2:30-3:30 PM

Via Phone Conference: Participants dialed 425-436-6326; Access Code 299827

1. In Attendance—Karen Abowd, Jon Ruiter, JoAnne Skelly, Millie Karol, Cheryl Rotter, Arnold Carbone, Will Pierz, Vicki Crabb, Cory King, Jo Kilpatrick, Lydia Pearson, Robin Graber, Charlie Mann, Lisa Taylor.
2. Treasurer Vicki Crabb reported the balances in the banking accounts: Operating-\$57,337.05, CTH-\$51,810.66, Classroom-\$46,623.41, Savings-\$49,390.61. Vicki stated that so far she has paid \$5,000 from the Classroom account for building materials and deposit for the Murphy desk.
3. Classroom Construction update was given. Mark Korinek was unavailable for today's meeting but sent his report for Jon Ruiter to convey; 1) Roof will be done tomorrow. Wrong color shingles used but will be replaced at no cost to TGP. 2) Concrete pour for garage door pad, 1-2 weeks 3) more electrical outlets may be needed. Meeting Tuesday at 10 am to determine that. 4) Mark recommended that no windows or heater be added that is not on plans and that is needed this be done after project is over. City may delay work due to any plan changes or cause Fire dept to do additional inspections or require addition suppression. Mark K suggested we stub power in the wall for a small rezenor heater in the future. Other issues Mark K brought up were that Ryder has provided us with plans for fencing improvements and wanted to know TGP request for the main gate. Jon Ruiter will let him know that a keyed or card entry gate like CCSD has currently on their CHS facility is what TGP wants. They want to replace like with like but Mark K will try to negotiate. Also after looking at the surveillance and burglary system quotes from Burgarello he checked with CCSD Risk Manager on the prices. They look high and Risk manager and Mark K would like to quote the scope with CCSD vendor. He noted their vendor is very trusted and it would be nice, if feasible, to have the same vendor for the CHS campus. Karen noted that the deposit was sent for the Murphy desk and Cory had determined 60" round tables were best and 4 were needed which he will order from the vendor Karen had recommended. They are \$128/ea. which is a great price. They are plastic and foldable. The video screen can be purchased through Kin Arnold at CCSD and Vicki will coordinated with her on that purchase. Cory will still need to purchase a remote camera so that TGP has remote access capability for conference calls. Jon reported Sky Fiber will be out next week to fine tune TGP needs.
4. Flower Basket Campaign 2021 was discussed. Cheryl would revise last year's form adding a donation line for anyone who wants to donate additional dollars. Baskets will come down end of September and be stored at the Foothill site. Karen will send out the first email blast along with revised form by first or second week in October while what the baskets looked like is still fresh in the communities mind. No changes to pricing. Cory said Jorge' was the lead on this year's baskets for Cassinelli and did a terrific job. Bracket at Robin Graber's office to be moved so deer cannot eat the flowers and for more sun exposure.
5. MaskurAid Ball details were discussed. Karen let all know that the Governor's Mansion will only allow 50 in attendance which includes kitchen staff and volunteers. Blend catering will work with a staff of 5 and 5 TGP volunteers can be on site. Some rotation of volunteer personnel may

be needed. Karen will bring to BOD meeting how pricing for the event and 5 course sponsors pencils out and with their approval plans to roll out evites /TGP email list contacts by Oct 15 to coordinate with the newsletter deadline. She was trying to source an E Bike donation from Sondors for a raffle that would launch 1 month before the event. Lucy was still trying to coordinate with the person at CTH that handled the virtual HopeFest event to give Jon Ruiter direction on this aspect. Karen let Jon know that the BGC used ggo.bid for their auction. High end auction items at that event were custom furniture (\$2500), Dutch Bros \$5 gift cards for a year (\$1825) and Charlie's Table Wild Game feed for 6-8 (\$2,000). Karen had secured a Charlies Table dinner for 8, and Art donation from Artsy Fartsy and asked other to come up with a third high end auction item. Karen asked Cory if Hickory Switch had recorded a CD and they have. She suggested that recorded music be played at the event since because of the attendance mandate a band is not possible. A prize would be given for the best mask and Karen had gotten a facial gift certificate from CHI as the prize. Request for course sponsors would go out to last year's sponsors. 4 for food and 1 for wine. Evite blast/Email blast would seek an Angel Donor which could be matched online the month prior to the event and at the event.

6. Executive Director Jon Ruiter updated all on some items. He thanked Arnold Carbone for all the squash donated for TGP produce donations. Jon asked all to please send in their volunteer hours and stated that so far 840 volunteer hours for TGP had been tallied through August. Jon is working on a volunteer recognition idea that would recognize quarterly non board members with the most hours. Attached is chart of produce donations to date provided by Jon.
7. Greenhouse Manager Cory King thank JoAnne Skelly for donating apples and reiterated his thanks to Arnold for the squash donations. He reported that the Farmers Market sales totaled \$3,727 this year and he thanked all the pickers, arrangers and market volunteers who in his words "Rocked it!". Updating the group on AmeriCorps hires—Trisha re upped for 10 hrs./wk.; she had injured herself at home but was now back at work; 1-10 hr. position from CHS/Amelia; 1-20hr position from UNR/Kirsten and Cory was awaiting 1 more hire. Karen inquired about the Full-Time position and Cory said 2 applicants took other jobs but one was interested in the 900 hr. position in Spring. Cory, Lucy and Jon had been coordinating the gleaning efforts and gleaning would happen Friday and Saturday. Volunteer liability release forms would be on site where activities are taking place. Lucy had been a tremendous help getting info from the Reno Gleaning Project. Apples would be the focus as longer shelf life. Cory said some students were on site this week....Plant Science and Greenhouse Management classes. He had conducted ½ of the AG 1 tours at the site as well and the second ½ would be tomorrow.
8. Assistant Manager Will Pierz thanked Todd and Theresa Mathieson for the refurb work and it was agreed that Karen would drop off TGP aprons to them as a thank you from TGP. Millie said Reno/Tahoe Lumber was emailed a picture of the finished trailer but wanted no formal recognition. Will had revised his thought on tomato care so as not to prune suckers and added vines and prune flowers only. Pulling off the shade cloth was helpful also. He stated that lots of good root crops were going in and that he had harvested today. Work plans for 2021 would be emailed Sept 28.
9. Charlie Mann gave the AG update. 199 students enrolled in AG ED. First Chapter meeting would be Oct 5 via ZOOM. The state chapter helped train the FFA officers. It has been a balancing act dealing with hands on and virtual learning but flexibility and following strict guidelines it is coming together. Charlie reported there is a large number of Chapter freshmen.

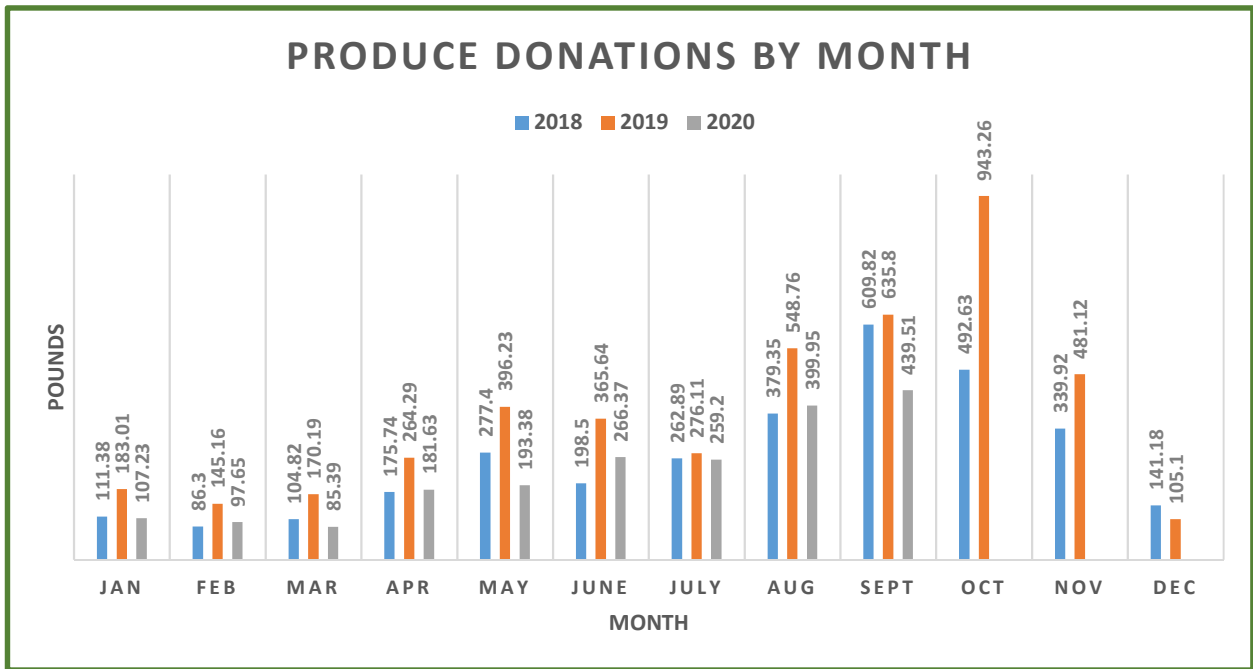
10. Cheryl spoke about the "Green Beings" program name change and will put a blurb out in the newsletter. All felt the name change was actually even better. Member forms were finalized. Karen reminded all that Oct 17 articles were due to Millie and JoAnne.
11. Next meeting would be Thursday 10/29/20 @ 2:30 PM likely via conference call unless the classroom was finished. Meeting adjourned at 3:30 PM.

The Greenhouse Project

2020 Produce Donations

2020 Donations by Agency

Agency	Donations by Weight (lbs)	Percent	Value
FISH	585.06	28.8%	\$1,729.76
Ron Wood Family Resource Center	621.72	30.6%	\$1,921.80
CIRCLES	365.59	18.0%	\$1,060.35
Meals on Wheels	426.78	21.0%	\$1,439.85
Do Drop In	20.00	1.0%	\$53.80
CHS Culinary	6.86	0.3%	\$23.48
Other / AmeriCorps	4.30	0.2%	\$0.00
Total (through Sept. 22, 2020)	2,030.31	100.0%	\$6,229.04



Total Pounds Produced by Location / Source

Year / Location		Green Central	Foothill Garden	Donated/ Gleaned	Total
2018	Weight	2,462.19	717.74	575.61	3,755.54
	Percent	65.6%	19.1%	15.3%	100.0%
2019	Weight	2,891.39	921.64	701.64	4,514.67
	Percent	64.0%	20.4%	15.5%	100.0%
2020	Weight	1,293.49	401.85	334.97	2,030.31
	Percent	63.7%	19.8%	16.5%	100.0%