

## The Greenhouse Project Action Group Meeting Minutes

Thursday October 29, 2020

2:30-4:00 PM

Via Conference Call: Participants dialed 425-436-6326; Access Code 299827

1. In Attendance—Millie Karol, Robin Graber, Vicki Crabb, Karen Abowd, Lydia Pearson, Karel Ancona, Cheryl Rotter, Jon Ruitter, JoAnne Skelly, Will Pierz, Jo Kilpatrick, Cory King
2. Vicki Crabb gave the Treasurer's report—Bank Balances for Operating-\$73,408.29; Savings-\$49,392.64; CTH-\$31,370.79; Construction--\$41,963.41. 2021 Flower Basket sponsorships total \$3,365 with 17 baskets sponsored. MaskurAid Ball has 6 committed sponsors 4 of whom have paid, and Vicki will send out reminders. Construction bills received are from DRB Construction for shingles, the murphy desk, permits and painting.
3. Construction update was given by Cory. No work done this past week, but excavator supposed to be out tomorrow to prep for patio slab pour. Desk and screen would be delivered Monday. Tables have arrived. Jon elaborated on the security gate to the site and stated that Mark Korinek is working forward to get the lift gate requested since Ryder only has to replace like with like. Mark will see if this can be added to Capital Improvement plan for CCSD and/or apply for a grant. Price quoted for gate was \$40K and would be tied into school security. Cory will find out Monday when C of O expected but the group agreed he should ask Contractor if Nov 16/Monday is a realistic date for ribbon cutting. Jon discussed security camera system which was still being reviewed with Risk Management and the provider.
4. Ribbon Cutting guest list was agreed to be kept small due to parking issues because of Robinson St construction. 20 guests maximum to include donors, Contractor and Engineer, Richard Stokes, Marks Johnson and Korinek, TGP President and VP and Ronni Hanniman from the Chamber. If event is Monday Nov 16 there is no school which helps since bus parking lot has to be utilized to travel to site. Media presence would be KOLO and Carson Now. Jon and Karen would coordinate on invites and Cheryl would contact the Chamber.
5. Flower Basket 2021 campaign would have Facebook post reminders the end of next week and then weekly. Dec 1 Cheryl will make phone calls. Banner will be over Carson St the first week of January 2021.
6. MaskurAid Ball update started with Karen letting group know posters and tickets had been sent to print. All course sponsors needed are signed up but \$5K Angel Donor needed. EBike for raffle prize has shipped. Auction items were Dinner for 8 by Chefs Charlie Abowd and Mark Estee, Art piece from Artsy Fartsy and a 5 day stay vacation package to Little Flume Creek/Lewis's Idaho property. Nov 10 Karel would do press release so as to wait til after the election. Karen discussed the Carson Now post of the evite without permission and confusion with some negative comments by folks thinking it was a Halloween event yet Trick or Treating was disallowed at the Governors Mansion. Karel had post promptly taken down. All press would start after election including KOLO interview .Jon will work forward on virtual aspect and had talked with John Procaccini about. Was informed that Gaming Commission must give permission for raffle so he will check out process. Karen suggested Jon talk to Len on direction for how to handle raffle and Angel Donor and then auction preview 2 weeks before event and live bidding 1 week before event as he has experience fundraising for Sierra NV College.

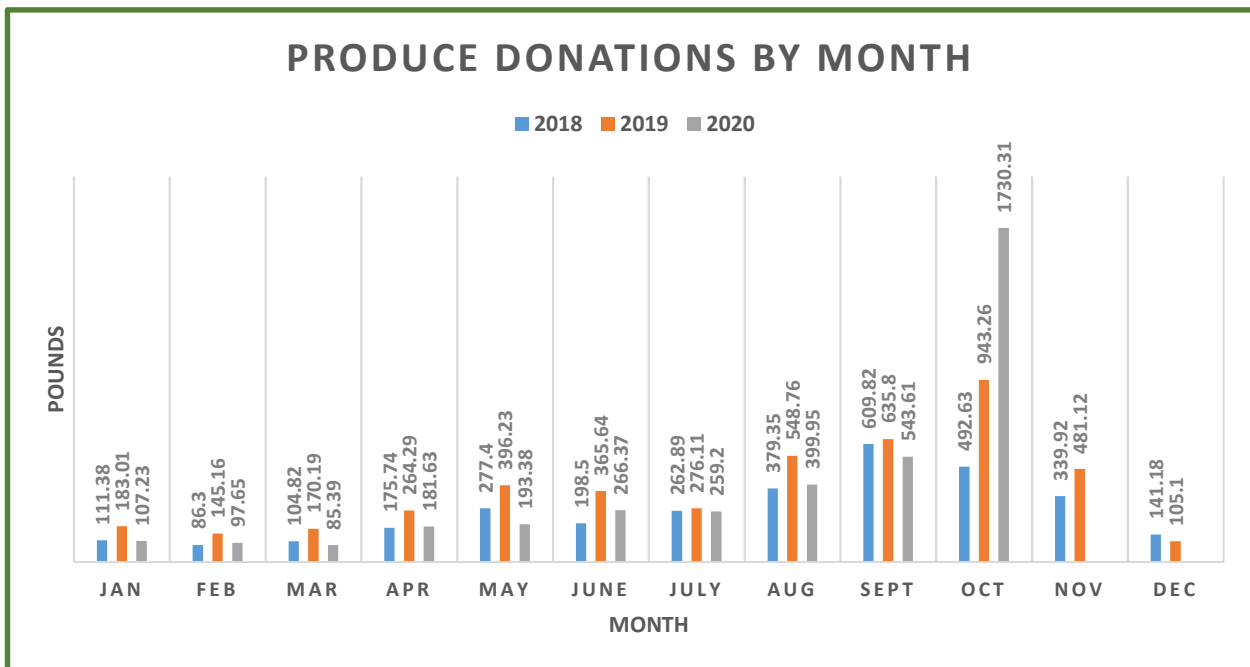
7. Cory gave the greenhouse manager update. Perennials being planted for next years plant sale. Students have been to the greenhouse ....2 classes/wk. Outdoor classroom should ease tight quarters in greenhouse. Cory will be proactive with making sure teachers keep kids distanced. 23 volunteers from Life Point Church did a Saturday cleanup at the site and got a lot done. Gleaning has been extremely successful. Kiwanis has contacted Cory about volunteering. Cheryl emphasized that if Cory needs help getting ready for ribbon cutting to please reach out to the Action Group and Board. Health Insurance was discussed and Cory and Will have been happy with current Anthem plan which Las Vegas Chamber is extending another year. Cheryl let Cory and Will they have to resubmit paperwork as part of the renewal process. She also reiterated that we want to make sure Cory and will have good coverage and that saving a buck is not the issue.
8. Will gave the assistant managers report. Has picked ripe tomatoes but some green ones did not get harvested before the frost. Potatoes harvested in this next week. Root crops are shaping up. He will have volunteers from Life Point Church the next 2 Saturdays. Garlic will be planted this week.
9. Charlie Mann was absent for FFA/AG update but Jon Ruiten provided Exec Director update. He was informed that the PETS grant he submitted to Governor's Office for Economic Development had been received. He made a grant request for payroll, supplies and general operating funds for TGP.
10. The Newsletter was discussed and it was decided that Jon, Cory and Will rotate submissions since nothing had been turned in thus far, Karen had submitted MaskurAid Ball info and Cheryl had submitted the Green Beings info. Karel suggested a certain word count be given for submissions 32-36 words/inch; not more than 10 inches and maybe 500 words. Karen would submit for the Dec 17 date a THANK YOU to all in-kind donors and sponsors and Contractors for the Outdoor Classroom.
11. Next meeting Thursday Nov 19 at 2:30 PM TBD at outdoor classroom or via conference call or both.
12. Meeting adjourned at 4:00 PM

# The Greenhouse Project

## 2020 Produce Donations

### 2020 Donations by Agency

Agency	Donations by Weight (lbs)	Percent	Value
Ron Wood Family Resource Center	1,091.62	28.2%	\$3,086.84
FISH	780.56	20.2%	\$2,249.91
Meals on Wheels	753.69	19.5%	\$2,287.25
CIRCLES	464.09	12.0%	\$1,284.98
Northern Nevada Dream Center	505.50	13.1%	\$1,359.80
Salvation Army	184.60	4.8%	\$496.57
Food for Thought	53.50	1.4%	\$143.92
Do Drop In	20.00	0.5%	\$53.80
CHS Culinary	6.86	0.2%	\$23.48
Other / AmeriCorps	4.30	0.1%	\$0.00
<b>Total (through Oct. 29, 2020)</b>	<b>3,864.72</b>	<b>100.0%</b>	<b>\$10,986.55</b>



### Total Pounds Produced by Location / Source

Year / Location		Green Central	Foothill Garden	Donated/ Gleaned	Total
2018	Weight	2,462.19	717.74	575.61	<b>3,755.54</b>
	Percent	65.6%	19.1%	15.3%	<b>100.0%</b>
2019	Weight	2,891.39	921.64	701.64	<b>4,514.67</b>
	Percent	64.0%	20.4%	15.5%	<b>100.0%</b>
2020	Weight	1,546.39	499.21	1,819.12	<b>3,864.72</b>
	Percent	40.0%	12.9%	47.1%	<b>100.0%</b>