

The Greenhouse Project Action Group Meeting Minutes

Thursday April 29, 2021

2:30-3:45 PM

Via Conference Call... Participants dialed 425-436-6326 Access Code 299827

1. In Attendance—Karen Abowd, Cheryl Rotter, Jo Kilpatrick, Karel Ancona, Millie Karol, JoAnne Skelly, Amy Riddle, Charlie Mann, Cory King, Will Pierz
2. Treasurer Vicki Crabb emailed her report due to work conflict. Bank balances--General Operating-\$61,798.20; CTH-\$60,504.82; Friends of TGP Endowment-\$6,133.22; Friends of TGP Operating-\$48,806.58; Classroom-\$19,621.67; savings-\$49,404.94. Karen reported that second round PPP Forgiveness needs to be applied for by end of May and that they would be notified when applications were being accepted.
3. Plant Sale update and logistics were discussed. May 2 website updated, and pre-orders taken through May 7 at noon. Amy put out fliers and advertised on Facebook and coordinating with RAD Strategies on press release. Lucy would help with this week's pre-order Saturday distribution. Students would be helping Friday and Saturday but Cory unsure as yet how many. 14 volunteer slots and only 7 signed up for. Karen asked Cory to email all@carsoncitygreenhouse.org to get more volunteers. Sale set for 8am -12 pm in person shopping and 10am to 2pm for pre-order pickup.
4. Sustainability Campaign update was given by Karen. She outlined all the steps taken for the NDEP permit including contacting property owners 1,000 ft from proposed vermiculture site. Gold Dust West and Glyn Burge had approved with minor stipulations. Karen appealed for anyone who knew how to reach owner of Tractor Supply and El Pollo Loco. Mark Korinek was contacting Ryder Homes. Cheryl outlined RAD Strategies marketing approach including Carson Now and Amy said she had made Ronele/RAD a host on Facebook and that the two of them were collaborating. Karen reported on the positive meeting with Paul Eckert/NDEP that Jon Ruiter, Cory, Will, herself and Mark Korinek attended. Karen stated that Candi Ruf/CTE submitted an educational plan for the coming school year that embraces the expanded vermiculture and teaching farm aspects. Amy is coordinating with AG teacher Rebecca G on classroom teaching and greenhouse practical experience, so lessons are consistent. May 12 will be a meeting with CTE to fine tune. Goal is to include this in June22 presentation to School Board. Willis working on components for the NDEP application and will get with Mark Korinek on a Contingency Plan. By end of month preliminary app to NDEP for comment and any corrections and then pending school board approval app submitted to NDEP with 30 day noticing to properties 1000ft from site. Providing no push back then equipment can be ordered, and program commence with new school year. Discussion ensued on AmeriCorps on raising plants for sale and the fundraising percentage of their time. JoAnne suggested that INCE legal dept be contacted to make sure wording and coverage is accurate. Cory said Truckee meadows Parks considers Farmers Market AmeriCorp participation as outreach even though TGP sells plants. He will have Jon look into but feels growing nursery plants for sale or vermicomposting for sale as education and not fundraising. Lisa Taylor might be a good person to look into this.
5. Executive Director Jon Ruiter emailed his report due to a medical appointment conflict. Attached are volunteer hours and produce donation updates. Jon asked that volunteers please

submit their hours and Karen let all know that these counted as grant match so reporting them matters. Shopify to date 61 orders totaling \$1987(average order \$32.57); tomatoes, peppers and warm season plants go live May 2nd. NV Energy plaque ordered, KOLO would do a Plant Sale push today on 4:30 news. Jon has had preliminary discussions with Arnold about him growing some produce for TGP to distribute to food insecure in 2022. This year his garden will be fallow. TGP to supply seed and staff help if needed. Biggest issue which Cheryl will look into is if TGP insurance can cover liability. Arnold's homeowner's insurance will not cover that. Crop discussion will include Cory and Will as well but garlic likely one of the crops. Jon picked up flower basket signage from Vital Signs and will get brackets and put up signs in the next 2 weeks. Jon also did some sleuthing to find owner of El Pollo Loco for Karen to contact.

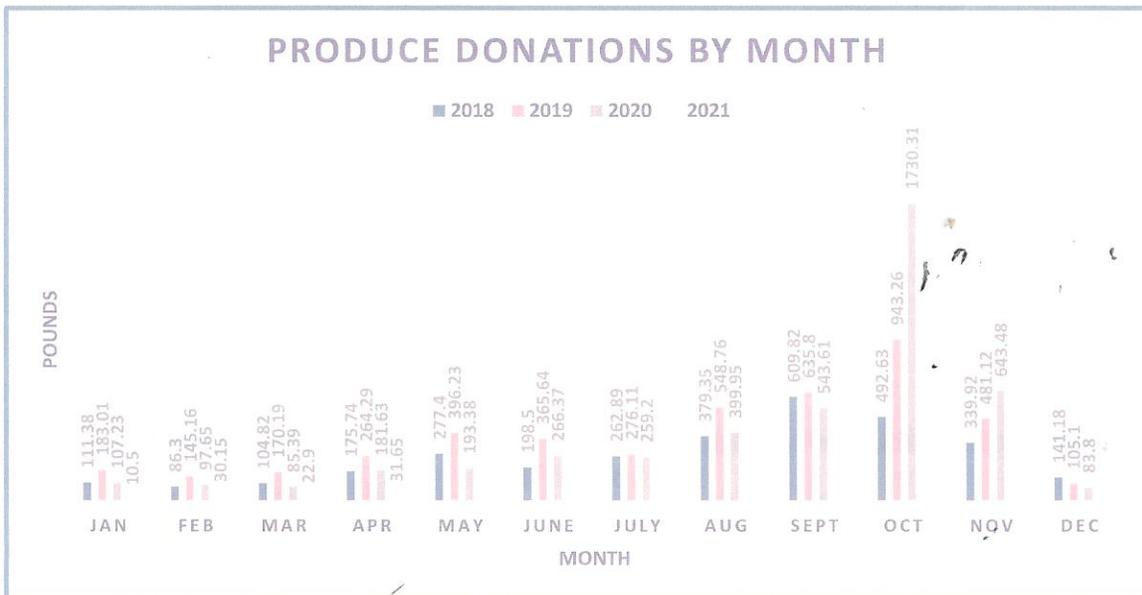
6. Cory gave TGP Manager update. He introduced part-time hire Amy Riddle who will be education and promotion coordinator for TGP taking that responsibility from Cory so he can focus on new programs. Hoop House completed thanks to a multitude of volunteers but recently finished with help of John Procaccini, Will, Cory, Adam Watley and Ron Holly's advising. Construction water leak but now out of the way of the gate. New water issue as CHS has a water issue and shut it all down. Dave Timmons gave Cory permission to use bus lot water. Hopefully back to normal by Friday. Busy with Plant sale readiness, petunia management and transplanting.
7. Foothill Garden Assistant Manager Will reported a multitude of fruit trees and vines planted some of which include grape vines, Kiwi vines, blackberry and raspberry vines, peach and peach /plum trees and many other varieties. 50 ft of garlic planted looking good; 20lbs of potatoes planted will be the biggest harvest yet from Foothill which equates to 80 tons; also planted 60 peppers, 12 luffa, 12 melons, and lots of herbs. Will ordered some of the Sustainability plants such as thyme, oregano, sage and rosemary. His ed classes are posted and will continue with a hybrid model of in person and live stream. Amy helping with interpretive signage with 1 sign/month being done. Hospital posting classes and Will is checking per Millie's direction as to where as it seems posting are hard to locate on website. Amy mentioned that Plant sale fliers and newsletters will be in a "take one" box at the Foothill site.
8. Ag instructor Charlie Mann gave AG update. May 5-9 is NV Junior Livestock Show with 4 students competing. Class schedules will soon be to the teachers. 100 students in AG mechanics. Officer interviews would be soon. Summer Leadership Camp will happen but no overnight stays just daytime classes. Edible Reno Tahoe article out and Karen asked Charlie if the article can be posted online on TGP site and Ag site. Amy said she would help with that.
9. Newsletter issue out and Karen thanked Millie and JoAnne for excellent job. Next deadline June 17th. Content suggestion from Karen was that promotion of participation in TGP Action Group be included. Cheryl would contact Lucy Joyce to do the meet the Board article on herself. Will's turn for Peas and Cucumbers article. Amy will have a meeting with JoAnne, Millie and Jon Ruitter to streamline newsletter so it is printable on 1 legal size sheet front and back folded in half.
10. Other suggestions was Cory and Jon Ruitter coordinating on getting the shade sail ordered.
11. Next meeting Thursday May 27, 2021 @GREEN CENTRAL with call in option available.
12. Meeting adjourned at 3:45 PM.

The Greenhouse Project

2021 Produce Donations

2021 Donations by Agency

Agency	Donations by Weight (lbs)	Percent	Value
Friends in Service Helping (FISH)	63.06	66.2%	\$158.41
Ron Wood Family Resource Center	32.14	33.8%	\$71.78
Northern Nevada Dream Center	0.00	0.0%	\$0.00
Meals on Wheels / CC Senior Center	0.00	0.0%	\$0.00
Capital City CIRCLES	0.00	0.0%	\$0.00
Salvation Army	0.00	0.0%	\$0.00
Food for Thought	0.00	0.0%	\$0.00
Do Drop In	0.00	0.0%	\$0.00
CHS Culinary	0.00	0.0%	\$0.00
Other / AmeriCorps	0.00	0.0%	\$0.00
Total (through April 27, 2021)	95.20	100.0%	\$230.19



Total Pounds Donated by Location / Source

Year / Location		Green Central	Foothill Garden	Donated/ Gleaned	Total
2018	Weight / %	2,462.19 65.6%	717.74 19.1%	575.61 15.3%	3,755.54
	Value	\$7,837.00	\$2,073.65	-	\$9,910.65
2019	Weight / %	2,891.39 64.0%	921.64 20.4%	701.64 15.5%	4,514.67
	Value	\$9,080.48	\$2,413.67	\$1,843.03	\$13,337.18
2020	Weight / %	1,770.29 38.6%	541.29 11.8%	2,280.42 49.7%	4,592.00
	Value	\$5,234.50	\$1,660.43	\$6,038.86	\$12,933.79
2021	Weight / %	82.30 86.4%	0.00 0.0%	12.90 13.6%	95.20
	Value	\$206.20	\$0.00	\$23.99	\$230.19

4/28/2021



2021 Volunteer Update

(through April 27)

Total Site Time	46.50
Total Board Time	186.50
Total Action Group / Other Time	41.25
Total Event Time	18.50
Grand Total Volunteer Time	292.75
Overall Value of Volunteer Time	\$7,444.63

Top Overall Volunteers (non-board)

1. Millie Karol
2. Theresa Mathieson
3. Kim Germain
4. Adam Whatley
5. Jo Kilpatrick

Top Site Volunteers

1. Theresa Mathieson
2. John Procaccini
3. Kim Germain

Top Action Group / Other Volunteers

1. Millie Karol
2. Cheryl Rotter
3. JoAnne Skelly

Top Board Volunteers

1. Vicki Crabb
2. Karen Abowd

Top Event Volunteers

1. Karen Abowd
2. Vicki Crabb

4/28/2021