

## The Greenhouse Project Action Group Meeting Minutes

Thursday November 18, 2021

2:30-4:00 PM

Meeting @ Green Central; Call in option @ 425-436-6326 Access Code 299827

1. Attendance—Karen Abowd, Cory King, Amy Riddle, Ellie/AmeriCorps, Jon Ruiter, Cheryl Rotter, Mark Korinek; Via conference call—Millie Karol, Jo Kilpatrick, Kelly Bielat, Karel Ancona, Will Pierz, JoAnne Skelly.
2. Treasurer Vicki Crabb submitted the treasurer's report via email since she was unable to attend. Discussion on CTH balance in account confirmed that Will can move ahead with shade structure contract. He has received approval from CTH on the structure.
3. Flower basket update was given by Jon Ruiter and with Karen's sponsorship renewal 41 baskets are sponsored to date so over half.
4. Mark Korinek was able to join the meeting at 3:30 and discussion on the steps forward and timing were considered. CCSD and TGP got NDEP approval for the Vermicomposting. Jon Ruiter got price and lead time confirmation for ordering the unit which comes in 2 sections. 5-week delivery time and TGP pays up front and is reimbursed \$4700 from Rotary grant. The order of site prep...1) Cory said CCSD needs to address the noxious weed white top. Cory will check with Linda Boyer from Parks and Rec or Brenda Hunt from CWSD on what CCSD needs to do seasonally to mitigate this; 2) CCSD can do some rough grading, but final grading will require EPS and Mark will contact them. 3) Cory and Mark will meet with Jake O'Farrell on site about grading needs for the hoop house structure and Mark is meeting with the City building dept. to get specifics on permit requirements. Jake will apply for the permit. Mark will also check on fencing to see if that is a permit priority; 4) Jon will help coordinate with Rotary and KOLO end of Jan or early Feb a media event for the vermicomposting unit. Part of promo is "Worms battle Climate Change." Karel will take the lead on that for the Dec 17 newsletter deadline and interview Cory and Will. Water line may be a phase 2 project as it has to be in school budget but does not affect project moving forward. This would just allow year-round water without having to use a tank. Will is meeting with a volunteer who introduced himself to Amy, Patrick Flynn, who is knowledgeable about the worm composting world and is eager to help.
5. Volunteering opportunities and a volunteer led volunteer program JoAnne, Cory, Will Jon and Amy met about. Amy reported they discussed workdays for businesses, 2 public volunteer days/mo. perhaps Wednesday nights and Saturday days. So, Jon can do an article tease for newsletter "make a New Year resolution and volunteer at TGP" a tentative schedule will be developed by Dec 17. Will discussed volunteer training and a tiered system (Roots, Shoots and Fruits) graduated by number of volunteer hours contributed. Perhaps a shirt to an apron to a hat as a reward. Background checks will be required, and Cory is checking to see if Finger Printing Express is adequate or another process thru the Sheriff's Dept. A volunteer handbook and application JoAnne has templates for as well as job description for volunteer coordinator. Coordinator would track hours but as Jn pointed out participation in action group is a self-track process.
6. Exec Directors report by Jon Ruiter included an update on Giving Tuesday Nov 30. He will send out a Save the Date and all at this meeting were encouraged to share with their email contacts.

Jon sent out produce donation update and asked that he be emailed volunteer hours. Naming opportunity donation for new facility was kiboshed by Mark because school has rule guidelines for naming.

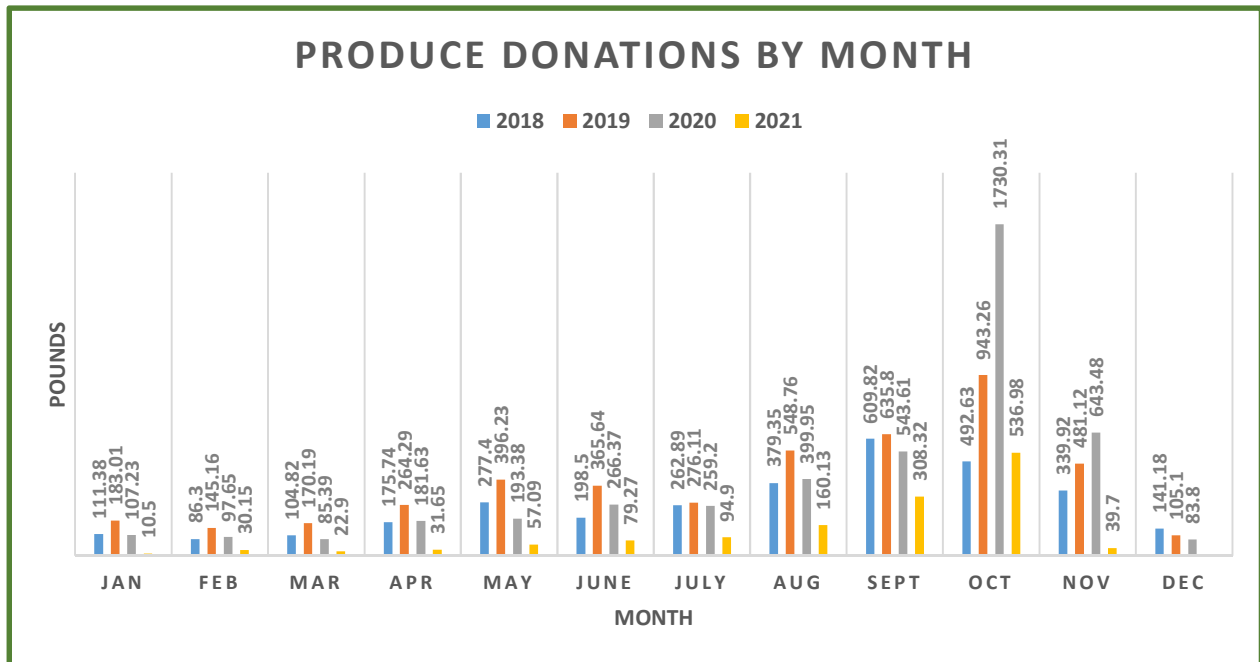
7. Cory gave the Greenhouse Manager update. Garlic crop was planted by the students today. AmeriCorps Ellie doing great work. Kristen Cohe will start in December. Cory hopes to fill 2 slots soon and has some good potential candidates. He is battling pests, but greenhouse is doing great. Shade cloth off so is hopeful for a tomato crop before end of year. He reiterated that the contract is approved with Jake O'Farrell for some greenhouse upgrades plus the new teaching farm hoop house.
8. Will described the \$7500 shade structure contract that was approved and said it will be constructed of aluma wood which is low maintenance and CTH approved. 3 weeks out on construction. Will is checking with Vicki on invoicing and check issue process. One more donation of beets, carrots and arugula. Will is looking to install 3 bar lights in hoop house to extend growing. He is buying an Adobe program for crop planning mapping. He said Pollinator signage Amy generated looks great. Cheryl reported that she is working with RAI formerly Bibee on Foothill liability insurance and Jo is doing an audit on all our insurance policies. Will asked that Cheryl check on any requirements for volunteers. Jon asked her to check if the structures are covered under CTH policies.
9. No participation from AG/FFA.
10. Much discussion on what the next TGP fundraiser should be. Jo gave some in depth details on what a jog/walk a thon would entail. She said Capital Tree Service/ Tom Wyman used to work for Fleet Feet and organized many runs. Of importance...length of run, officially timed run; need 300-350 participants to make \$10K. NV Day run had 350 signups and a 5K and 8K race. Turkey trot gets 300 sign ups. It has to be an annual event to be successful. Would need school board approval a month in advance for fliers to go in all pees. KAIA Fit might be a spokesperson. You can sell sponsorships for backs of tee shirts, and this should be on fliers as well. An online auction with this could increase the proceeds. Entry fee is \$30-\$40 for adults and \$20 for students. Will mentioned the permit cost to close the streets. Will and Cory thought the beer/wine mixer was a better idea citing that Urban Roots does tiny fundraisers all the time. Cheryl suggested a tournament at the MAC for Pickle Ball. Mark said he met with the Mayor on a community sustainability event he had discussed with Mayor Bob. Environment wants to highlight Carson City on April 24 but not sure how that can raise funds for TGP. Also suggested a family earth day the Saturday following Earth Day. Mark discussed a Northern NV STEM and Technology festival but thought TGP was too late for this year's event. AJ had brought this up at the Sustainability meeting and a suggestion of a movie night to benefit TGP was made. Karen emphasized that she needs another volunteer or board member to put this together as for her personally to be organizing fundraising year-round is not feasible.
11. Since the newsletter was discussed under other items on the agenda Karen just asked Cheryl to check in with John Procaccini on his bio article for the Dec 17 deadline.
12. Next meeting Thursday Dec 30 @ 2:30 PM at GC with call in option. Meeting adjourned at 4 PM.

# The Greenhouse Project

## 2021 Produce Donations

### Donations by Agency

Agency	Donations by Weight (lbs)	Percent	Value
Ron Wood Family Resource Center	373.82	27.3%	\$1,108.81
Friends in Service Helping (FISH)	307.51	22.4%	\$974.48
Meals on Wheels / CC Senior Center	425.03	31.0%	\$1,414.81
Capital City CIRCLES	141.53	10.3%	\$425.60
Northern Nevada Dream Center	120.20	8.8%	\$323.34
Salvation Army	0.00	0.0%	\$0.00
Do Drop In	0.00	0.0%	\$0.00
CHS Culinary	3.50	0.3%	\$11.39
Other / AmeriCorps	0.00	0.0%	\$0.00
<b>Total (through Nov. 17, 2021)</b>	<b>1,371.59</b>	<b>100.0%</b>	<b>\$4,258.43</b>



### Total Pounds Donated by Location / Source

Year / Location		Green Central		Foothill Garden		Donated/ Gleaned		Total
2018	Weight / %	2,462.19	65.6%	717.74	19.1%	575.61	15.3%	<b>3,755.54</b>
	Value	\$7,837.00		\$2,073.65		-		<b>\$9,910.65</b>
2019	Weight / %	2,891.39	64.0%	921.64	20.4%	701.64	15.5%	<b>4,514.67</b>
	Value	\$9,080.48		\$2,413.67		\$1,843.03		<b>\$13,337.18</b>
2020	Weight / %	1,770.29	38.6%	541.29	11.8%	2,280.42	49.7%	<b>4,592.00</b>
	Value	\$5,234.50		\$1,660.43		\$6,038.86		<b>\$12,933.79</b>
2021	Weight / %	778.47	56.8%	102.72	7.5%	490.40	35.8%	<b>1,371.59</b>
	Value	\$2,242.55		\$411.13		\$1,604.75		<b>\$4,258.43</b>